

## HOLY CROSS ENERGY

### REGULAR BOARD OF DIRECTORS MEETINGS GUIDELINES FOR PUBLIC PARTICIPATION

Holy Cross Energy (“Holy Cross”) regular monthly meetings of the Board of Directors (“Board”) are held at 9:00 a.m. on the third Wednesday of each calendar month at Holy Cross’s headquarters facility at 3799 Highway 82, Garfield County, Colorado, unless a different date, time and place is set by resolution of the Board. The meeting, location, date, and time is posted at each Holy Cross service office location and on Holy Cross’s website, [www.holycross.com](http://www.holycross.com).

Holy Cross’s Board meetings are open to the public and any member of Holy Cross or the general public is welcome to attend and observe. Members of Holy Cross and any other person are given an opportunity to address the Board with the following guidelines:

1. A “Public Comment” agenda item will be at the beginning of each meeting. The Board normally has a full agenda and asks that any speaker’s comments and presentations be brief. The Chair or presiding officer shall have the right to limit comments as necessary. The public comment period is limited to approximately 10 minutes.
2. Any person addressing the Board on an agenda item requiring Board action may do so if and when the Chair or presiding officer calls for public comment. Any speaker will be limited to three minutes, unless the Chair or presiding officer decides differently.
3. Each person wishing to address the Board shall first be introduced along with the person’s address. If the person needs to use Holy Cross’s audio/visual/computer equipment or plans to provide their own equipment, arrangements need to be made three business days prior to the Board Meeting. Any person desiring to distribute information to the Board at any Board Meeting shall provide the presentation or information in writing to staff of Holy Cross for distribution to all Directors of the Board prior to the meeting.
4. The Board breaks for lunch at approximately noon and reconvenes about 45 minutes after the noon break. Members of the public attending the meeting need to plan accordingly and provide their own meal.

Holy Cross is a member-owned cooperative committed to providing economical, reliable and safe electric service to all members. Holy Cross values member input on how the Board can guide Holy Cross in accomplishing these goals.

(HCE Corporate Policy 4.3, adopted May 1, 2016)